

Technology Modernization Board Meeting Minutes

August 13, 2018

Attendance

PRESENT

- | | |
|---------------------------|------------------------|
| 1. Suzette Kent | Chair |
| 2. Alan Thomas | Permanent Member |
| 3. Maria Roat | Term Board Member |
| 4. Rajive Mathur | Term Board Member |
| 5. Charles Worthington | Term Board Member |
| 6. Matt Cutts | Term Board Member |
| 7. Dr. Erwin Gianchandani | Alternate Board Member |
| 8. Margie Graves | Alternate Board Member |

OTHER ATTENDEES

- | | |
|----------------------|---|
| 1. Elizabeth Cain | GSA Technology Modernization Fund PMO |
| 2. James Johnson | GSA Technology Modernization Fund PMO |
| 3. Jennifer Hanna | GSA Technology Modernization Fund PMO |
| 4. Emma Perron | GSA Technology Modernization Fund PMO |
| 5. Matthew Cornelius | Office of the Federal Chief Information Officer |
| 6. Allison Brigatti | General Services Administration |

Meeting Minutes

1. The Board discussed and voted on one initial project proposal from one agency.
2. The Board heard an update on current projects in the Final Project Proposal stage.
3. The Board approved meeting minutes for July 30, 2018.
4. The Board adjourned.

The following information is deliberative and shall remain confidential.

Action Items

1. The TMF PMO will send Suzette a letter for the newly approved project proposal.
2. The TMF PMO will work to schedule project kick offs with the newly approved IPPs.

Voting Decisions

PROJECT DETERMINATIONS

Order	Project Title	Agency	Project Stage	Determination
1	Infrastructure Optimization and Cloud Adoption	USDA	Initial Project Proposal	Accept

Voting Record

1. Infrastructure Optimization and Cloud Adoption

Matt Cutts	Accept
Erwin	Accept
Rajive Mathur	Accept
Maria Roat	Accept
Alan Thomas	Accept
Charles Worthington	Accept
Suzette Kent	Accept

Meeting Deliberations

1. **Welcome and Opening Remarks** – Suzette Kent, Chair (5 minutes)
SK: As far as future state funding, Suzette is meeting with Senator Lankford later on this week to further that discussion.
2. **IPP Review: Reverted USDA IPP for Infrastructure Optimization and Cloud Adoption**—Board (15 minutes)

Verbal Thumbs Vote: 7-0 Thumbs up

- SK: This is a great job of using the constructive criticism to fix a proposal
- EC: With the votes being consistent, do we want to have some discussion
 - RM: Comments-
 - The output here is much better than the original submission, wants to get a sense of why they found the top 10 applications vs. less than 10 to start with – how were they chosen?

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- Savings; are these actual savings from turning something off or is there a different source of cost savings?
 - JH: The project team needs to migrate these applications to realize the cost savings and then doing additional migrations in the future.
- MC: The IPP has the appropriate level of detail, but they would like to double down when it actually comes in front of the Board for presentation (make sure they have the right team moving forward.)
- SK: Had the opportunity to talk to Francisco, what he said was that these applications fit with other applications as landing zones, so they have already done some of the work and thought this was the right fit. They had a step up in the maturity of thinking about what the right solution is for these groups of applications (and are still going through that with some of their other applications.)
- CW: Overall, the idea is very appealing. They are using this to jump start a migration effort and use the savings to fund further migrations. This is what we are hoping to see out of these types of projects. This is a good one to get the fly-wheel started and create a replicable model for future funding. Wanting to figure out how to make this proposal work as a model for future projects.

3. Update on Phase II Projects—GSA PMO (10 minutes)

- DOL, we have drafts of the Appendix A and Appendix B
- We are on track for a September 3 presentation
- USDA has de-scoped their project and it will now be funded internally. They plan to withdraw their TMF proposal and fund it themselves in a way that will please their internal stakeholders.
 - September 3 is Labor Day – we will look at rescheduling for Thursday

New Phase II projects:

- Kick off with both teams will be tomorrow
- GSA has had an overview before, they will hopefully be able to move through the documents quickly
- VA will be starting from scratch so we will update the timeline accordingly

4. July 30 Meeting Minutes review and approval – Suzette Kent (2 minutes)

- Meeting minutes approved as presented.

5. Next Steps and Confirmation of Action Items – Board (3 minutes)

- PMO will send SK the acceptance letter and get phase II teams back as fast as possible.
- SK: One ask, Margie and Suzette were wondering if we are in a CR/Shutdown situation, does that change our ability to award funds?
 - MTC: No, it would not be a problem because it is no year money in a revolving fund. It does not affect the Board's ability to distribute money.
 - AT: May actually make us more attractive to potential projects.
 - AB: If we are giving money, can they start the project?
 - SK: Would have to make sure the programs were not a new project and were part of ongoing work
 - MTC: OMB Appropriation attorneys will write up some guidance

The following information is deliberative and shall remain confidential.

CW: VA update; payback plan had been envisioned to have savings come from health administration

- People flagged that there may be an issue with appropriations law
- Have worked to straighten it out with finance and determine which part of the agency would be responsible for repayment
- Source of transfer has to be the ones to pay the TMF back
- VA had thought it would be sorted out with OMB, but that isn't how it played out

6. Adjourn