

Technology Modernization Board Meeting Minutes

Thursday, March 22, 2018

Attendance

PRESENT

- | | |
|----------------------------|------------------------|
| 1. Suzette Kent | Chair |
| 2. Alan Thomas | Permanent Member |
| 3. Mark Kneidinger | Permanent Member |
| 4. Maria Roat | Term Board Member |
| 5. Rajive Mathur | Term Board Member |
| 6. Charles Worthington | Term Board Member |
| 7. Matt Cutts | Term Board Member |
| 8. Margie Graves | Alternate Board Member |
| 9. Grant Schneider | Alternate Board Member |
| 10. Dr. Erwin Gianchandani | Alternate Board Member |
| 11. Darren Ash | Alternate Board Member |

ABSENT

- | | |
|---------------------|------------------------|
| 12. Scott Blackburn | Alternate Board Member |
|---------------------|------------------------|

OTHER ATTENDEES

- | | |
|-----------------------|---|
| 13. Jacob Wood | White House Office of Management and Budget |
| 14. Kathy Kraninger | White House Office of Management and Budget |
| 15. Ben Skidmore | White House Office of Management and Budget |
| 16. Matthew Cornelius | Office of the Federal Chief Information Officer |
| 17. Somer Smith | Office of the Federal Chief Information Officer |
| 18. Max Tassano | Office of the Federal Chief Information Officer, Contractor |
| 19. Claudine Roxas | Office of the Federal Chief Information Officer, Contractor |

Meeting Minutes

1. The Board agreed to a media communications strategy for the Technology Modernization Fund (TMF) until funding is appropriated. Once funding is confirmed, all communications to the media and agencies will be managed centrally through the Office of Management and Budget (OMB).
2. The Board affirmed the March 12, 2018 Technology Modernization Board (Board) Meeting Minutes.
3. The Board discussed and voted on five (5) Initial Project Proposals (IPPs).
4. The Board agreed to the following procedural elements:
 - o The OMB Support team or GSA PMO team will ensure all Full Project Proposals (FPPs) have been reviewed by the relevant agency's CIO and CFO before the Board will consider.
 - o Board Alternates should actively engage in evaluation discussions to provide the Board with a diversity of perspective, particularly around the criteria and its applicability across agencies.

- A Board member will recuse himself or herself from the vote on proposals from his or her agency. The Board member should actively engage in the discussion pertaining to the project.
 - The Board will conduct a final vote after considering all IPPs to be conducted in alphabetic order by Voting Board Member's last name with Chair Suzette Kent voting last. The vote will be considered binding and there are three (3) options Board Members can choose when voting:
 1. **Accept** the IPP – this option accepts the IPP as drafted and the agency can submit a FPP.
 2. **Reject** the IPP – this option rejects the IPP from further consideration
 3. **Revert** the IPP – this option sends the IPP back to agencies with targeted comments and things to amend, and invites agencies to resubmit the IPP for future consideration.
 - The Board will vote on all feedback to proposals before providing it to submitting agencies.
5. The Board adjourned.